## Setup Guide

# **e-pill®** Voice Pro Locked Automatic Pill Dispenser

Item: 995018



Carefully review and save this setup guide

## **Components**



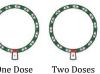
**Locked Automatic Pill Dispenser (x1)** Item: 995019



**Medication Tray (x1)** Item: 992040



Power Cord (x1) **Not Available Separately** 



Three Doses Four Doses

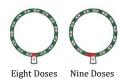




Six Doses







**Dosage Template Set (x1) Not Available Separately** 



Key (x2) Item: 995030



AA Battery (x4) **Not Available Separately** 

## e-pill® Voice Pro Locked Automatic Pill Dispenser



#### Introduction

e-pill Voice Pro locked automatic pill dispenser is designed to remind and dispense pills according to the patient's dosage schedule, reminding by means of voice alarm and blinking lights. Voice Pro will make the correct dose available at the correct time, keeping all other pills secure via a locked lid.

We recommend that you always keep Voice Pro locked. Two keys are included, one for the caregiver and one as a backup.

Setup can be done directly on the dispenser or through the HealBox smartphone app via Bluetooth connection (Bluetooth has a 33-foot range). HealBox is available for both iOS (iPhone) and Android.

e-pill Voice Pro is locked but it is not tamperproof, therefore it should not be used to administer pain medications or Schedule II/III pharmaceuticals.

#### **How it Works**

At dose time the alarm will sound and the internal tray will rotate, making the correct dose available. Turn the dispenser upside down to dispense, this will release the correct dose and silence the alarm.

Note: The current dose will remain available until the next alarm time.

## **SETUP - Directly on the Dispenser - STEP 1**

To setup Voice Pro with a smartphone – see page 5

#### Powering On and Opening the Lid

- 1. Turn the pill dispenser upside down.
- 2. Slide the battery door latch to unlock.
- 3. Remove the battery door.
- 4. Insert the included 4 AA batteries making sure that they are placed in the correct direction.
- 5. e-pill Voice Pro is now on.
- 6. Replace the battery door and slide the door latch to its lock position.
- 7. Keep the dispenser upside down and unlock its large round cover. To unlock, insert the key into the silver lock. Turn the key a ¼ of a turn. WARNING: The dispenser's lock should only be turned a ¼ of a turn. Overturning the key can cause the lock to break.
- 8. Turn Voice Pro right side up.
- 9. Plug the power cord into the wall and into the dispenser.
- 10. On the front of the lid, push the PRESS tab down until you hear a click. The door is now unlatched. Lift up to open.

### **Clock - Setting the Clock**

- 1. Press and <u>hold</u> button A for a few seconds until ":" stops blinking (located between the hours and minutes), then release.
- 2. Tap button B to advance the hours (note AM/PM).
- 3. Tap button C to advance the minutes.
- 4. Tap button A to save. The ":" symbol will now blink.
- 5. Voice Pro will confirmed with "Pill Dispenser Settings Updated."
- 6. Optional: Set the clock to use the 24-hour time format. e-pill Voice Pro is set to use the 12-hour time format (AM/PM) by default. To switch to 24-hour format:
  - a. With the current time displayed, tap button C.
  - b. Tap button C again to switch between 12-hour (AM/PM) and 24-hour time formats.
  - c. Tap button A to save.
  - d. Voice Pro will confirm with "Pill Dispenser Settings Updated."

## **Alarms - Setting Alarms**

Alarms must be set in order starting with the earliest.

1. Tap button A. "1" will appear next to the alarm clock symbol.

- 2. Tap button B to set the hour (note AM/PM) & button C to set the minutes.
- 3. Tap button A to save and to advance to the next alarm.
- 4. Repeat steps 1-3 until all your alarms are set.
- 5. Exit the Alarm Setting Mode: Tap button A until the current time is shown. This occurs after Alarm 9 and indicated by ":" blinking. When the ":" is blinking, the number next to the alarm clock indicates how many alarms have been set.
- 6. Voice Pro will confirm with "Alarm Setup Successfully."

#### **Alarms - Deleting an alarm**

- 1. Tap button A until you see the alarm you wish to delete.
- 2. Tap button B until --:-- is displayed (occurs after 11:00 p.m. or 23:00).
- 3. Exit the Alarm Setting Mode by tapping button A repeatedly until the current time is show (occurs after Alarm 9).
- 4. Voice Pro will confirm with "Alarm Setup Successfully."

#### **Alarms - Setting the Alarm Volume**

3 alarm volumes: Silent (0), Medium Volume (1), Loud Volume (2).

- 1. With the current time shown, tap button C to enter the settings menu.
- 2. Tap button B to switch between the volume levels: 0, 1 and 2.
- 3. Tap button A to save.
- 4. You will be confirmed with "Pill Dispenser Settings Updated."

## Set 1 of 2 Complete

Move to Setup - Step 2: Filling the Tay.

## **SETUP - Via Smartphone App - STEP 1**

For all app uses, the smartphone must be within 33 feet of the dispenser (This is due to the technical limitations of Bluetooth)

To setup Voice Pro without a smartphone - see page 4

## Powering On and Opening the Lid

- 1. Turn the pill dispenser upside down.
- 2. Slide the battery door latch to unlock.
- 3. Remove the battery door.
- 4. Insert the included 4 AA batteries making sure that they are placed in the correct direction.
- 5. e-pill Voice Pro is now on.

- 6. Replace the battery door and slide the door latch to its lock position.
- 7. Keep the dispenser upside down and unlock its large round cover. To unlock, insert the key into the silver lock. Turn the key a ¼ turn clockwise (to the right). WARNING: Do not turn the key more than a ¼ turn when unlocking or locking.
- 8. Turn Voice Pro right side up.
- 9. Plug the power cord into the wall and into the dispenser.
- 10. On the front of the lid, push the PRESS button down until you hear a click. The door is now unlatched. Lift up to open.

## **Download, Install, and Connect to a Smartphone**

- 1. Scan the QR code on the bottom of Voice Pro.
- 2. Download and install the HealBox app.
- 3. Enable your phone's Bluetooth.
- 4. Start the app and register your dispenser.
- 5. Tap "+" and scan the QR code on the bottom of Voice Pro to pair your phone to the dispenser.
  - a. Voice Pro will notify you when pairing is complete.
- 6. Add a user.

#### **CLOCK - Setting the Clock**

1. The clock on Voice Pro is set automatically once it is paired with a smartphone. Check that the dispenser shows your current time.

## **ALARMS - Setting Alarms via app**

- 1. On the homepage, tap the Alarm Settings button.
- 2. Set alarms in order starting with the earliest in the day.

## **SETUP - STEP 2**

## <u>Filling the Tray</u>

- 1. Remove the clear tray that is inside the dispenser. This makes filling the tray easier. Important: Never force the tray to rotate.
- 2. e-pill Voice Pro comes with 9 different dosage templates. Place the dosage template that is designed for the number of alarms you have set into the tray's template slot.
- 3. With the tray's e-pill sticker at 6 o'clock, fill the tray counter-clockwise. The first dose goes into the compartment immediately to the right of the tray's e-pill sticker.

- 4. Fill compartments (up to 28 are available) with pills using the dosage template as a guide.
- 5. Place the tray into the dispenser so that the compartment immediately to the right of 6'oclock holds the next alarm's dose. This will ensure that the correct dose will always rotate into position at each alarm time. Important: Never force the tray to rotate.
- 6. Close the lid.
- 7. Turn the dispenser over and lock the dispenser. Important: The dispenser's lock should only be turned a ¼ of a turn. Overturning the key can cause the lock to break.

#### **Congratulations**

Your e-pill Voice Pro is now 100% setup.

#### **General Information**

#### **Power Saving Mode**

Voice Pro will enter stand-by mode by automatically turning off its display. At alarm time, the dispenser will wake up and sound its alarm.

#### **Bluetooth Connection**

Bluetooth has a 33-foot range. When the paired phone is outside this range the connection will be lost, but the dispenser will still remain 100% functional as all settings are stored on the dispenser.

Note: The phone use for setup will automatically reconnect to Voice Pro within 15 seconds once in range.

## **Locking and Unlocking the Dispenser**

WARNING: The dispenser's lock should only be turned a ¼ of a turn.

- 1. Lock: Close the lid, you will not hear a click. To lock, insert the key into the silver lock and turn the key a ¼ of a turn.
- 2. Unlock: To unlock, turn the dispenser upside down, insert the key into the silver lock and turn the key a ¼ of a turn.

## **Dispensing**

- 1. The device will alarm for up to 60 minutes along with blinking lights.
- 2. Dispense by turning e-pill Voice Pro upside down.
- 3. Dispensing turns off the alarm. You will be confirmed with "Thank you." after medications have been dispensed.

#### **Alarm Duration**

At alarm time a voice reminder "It's time for your medications" will sound for up to 60 minutes. The lights will blink every 3 seconds for up to 60 minutes.

#### **Missed Dose**

If a dose is not dispensed within 60 minutes after the alarm has started, the voice reminder message "Patient may have missed their medications" will sound every minute for up to 4 minutes. After this, the pills will remain available until the next alarm time when the next dose rotates into position, and thus rotating away the missed dose.

#### **Low Battery**

We recommend keeping e-pill Voice Pro plugged in. If you choose to run the dispenser on batteries full time, the estimate battery life is 6-12 months. When the dispenser starts to run low on battery, the low battery icon will appear.

Important: Only use alkaline/non-rechargeable batteries in e-pill Voice Pro. The dispenser does not charge batteries.

## **Optional App Settings**

## View Dosing Records via app

1. On the homepage, tap the Dosage Record button.

## **Parameter Settings**

- 1. Time format: 12HR (am/pm) or 24HR (military) time formats.
- 2. Volume control: Mute, low volume, high volume.
- 3. Time of bell: Maximum alarm duration. 1 60 minutes. Voice Pro will always silence its alarm once medications have been dispensed by turning the dispenser upside down, then right side up again.
- 4. Reset: Restore setting to factory defaults.
- 5. Device Restart: Restarts Voice Pro. Powers off, then on.
- 6. Unbind: Unbinds Bluetooth connection. This will need to be done if needing to pair Voice Pro to a different phone. To rebind, you will need to scan the dispenser's QR code again.

## **Error Handling**

## **Error Type 1: Medications Will Not Dispense**

#### Solution:

- 1. Check all compartments for stuck pills.
  - a. Gel-caps: Adding a thin coating of standard baking flour to the compartments can help prevent blockage.
  - b. Tablets: Splitting larger tablets into smaller pieces using a pill splitter can help prevent blockage.

## **Error Type 2: Dispensing Will Not Silence the Alarm**

#### Solution:

1. If you see the low battery icon, follow the Low Battery instructions above. If you do not see the low battery icon, then the dispenser has been misused and is therefore not covered under warranty.

#### **Error Type 3: Error Message/Rotation Issue**

The dispenser has been shaken, dropped, transported (with the batteries still in the unit) or the tray has been tampered with. Tampering of the tray is often due to the patient putting a finger into the dispensing window and forcing the tray to rotate in order to gain access to their medication(s) prior to the scheduled time. This error message/issue occurs when the dispenser has been misused and is therefore not covered under warranty.



## **Medication Reminders**

Follow us on:



e-pill, LLC 49 Walnut Street, Bldg. 4 Wellesley, MA 02481, USA

United States: 1-800-549-0095 International: +1-781-239-2941 www.epill.com

#### **Disclaimer**

Organizing medications correctly, setting and assigning alarm/dose times and determining what medications go into each slot is the responsibility of you, your caregiver, and/or your health care provider. This e-pill® Medication Reminder is only a supplement to any memory system that you currently use to remind yourself to take medications. The user maintains full responsibility to administer medication at the appropriate times and to keep the device secure and locked. e-pill, LLC assumes no responsibility for any incidental or consequential damages, including without limitation, damages or injuries resulting from malfunction of the product. e-pill, LLC's liability shall under no circumstances exceed the amount paid by the user for the dispenser.