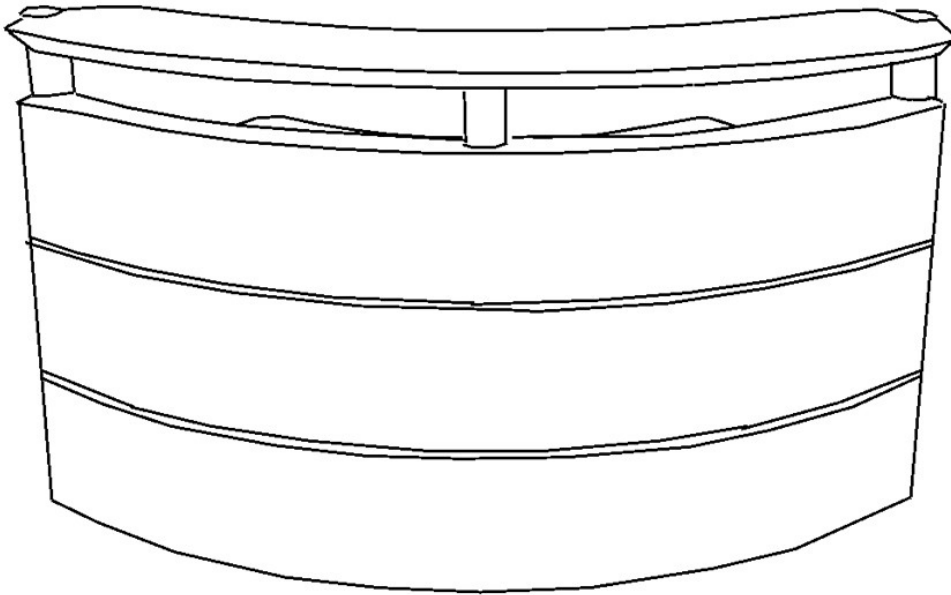


Quarter Round Wood Reception Desk

AS-TR1011



Assembly Instructions

SAFETY TIPS

IMPORTANT!
PLEASE READ & FOLLOW INSTRUCTIONS
COMPLETELY FOR PROPER ASSEMBLY

Before beginning assembly, uncarton each piece and place on a smooth, carpeted surface to prevent scratching. You will want to assemble as close as possible to where the desk will be used since this piece is extremely heavy, large and difficult to move when assembled. Individual components are also very heavy and may require two people to hold and position components while fastening together for safety. This is a unique hand-made piece of furniture so evidence of handtool and hand workmanship may be found.



CAUTION

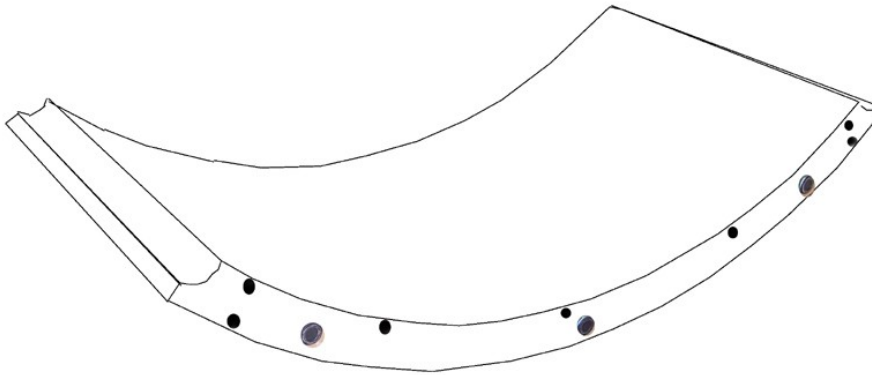
As with all heavy items, please be careful when moving, lifting or carrying the parts of this desk. Pinch points may occur during assembly, so please watch your fingers.

This is a unique, hand-made piece of furniture so evidence of hand tool and hand workmanship may be found.

Attaching Legs to "C" Shaped Front Panel:

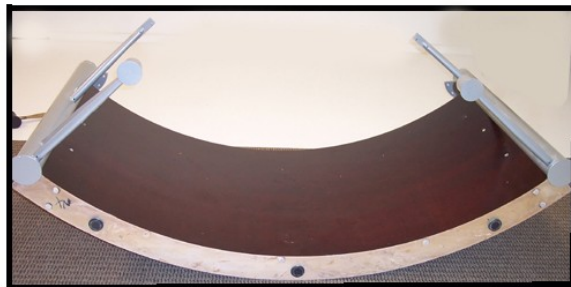
Step 1)

Begin by placing the large "C" shaped front panel with the interior of the "C", facing upward.



Step 2)

Attach left and right metal legs using 3 hinged elbow pins on each leg. Screw the hinged elbow pins into the threaded holes in each leg, only 1-2 turns. The pin head will insert into the desk front panel and then turn the cam lock 1/2 way to catch the head of the hinged elbow pin and pull firmly into the front panel. It may be necessary to slightly adjust the hinged elbow pin in or out for a firm connection. Connect both left and right legs to the front panel.



Attaching work surface:

Step 3)

Insert 5 brown plastic fittings into holes in underside of main desk work surface by gently tapping with hammer or rubber mallet, being careful not to hit too hard and damage fittings.

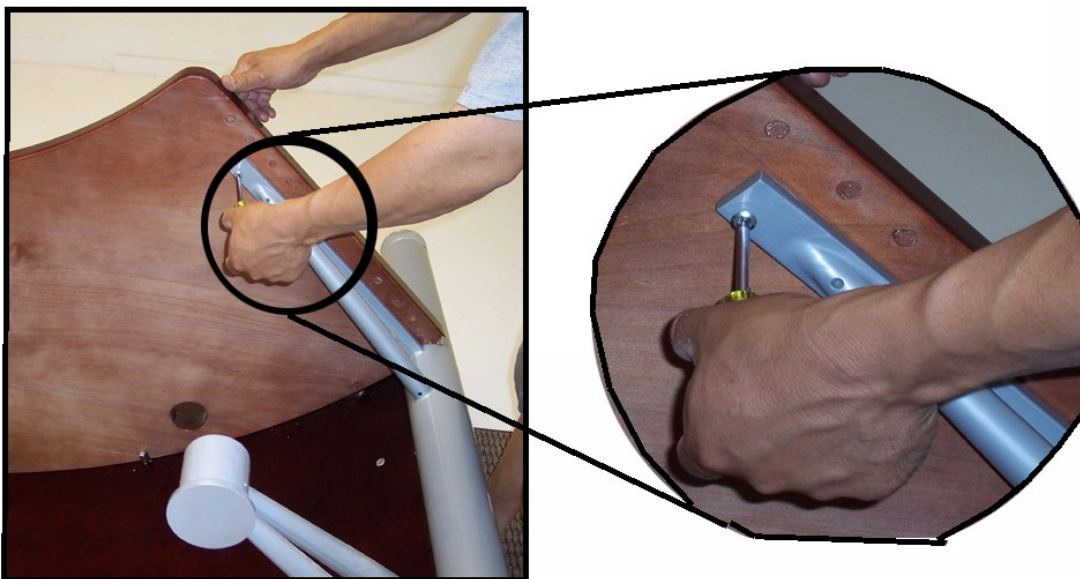


Step 4)

Two people will be needed to position work surface onto front panel. Once in position, connect 5 screws through brown plastic fittings into front panel.



Then, screw 2 screws through leg into underside of work surface as shown below.



Step 5)

Unit is now ready to be turned upright. One person on each side of the desk should hold the steel leg with one hand and the front panel with the other for support when lifting to prevent damage to the bottom edge of the front panel.

Attaching Reception Counter

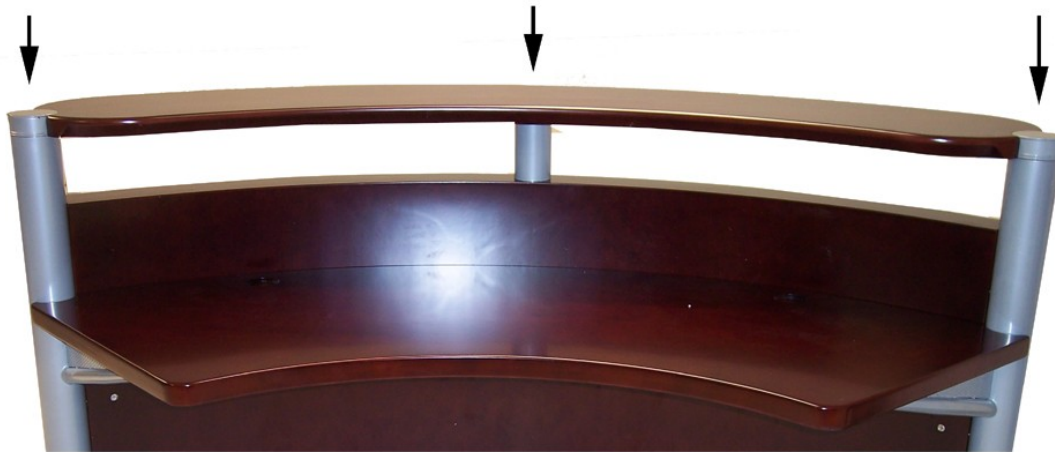
Step 6)

Connect center counter post into threaded insert in middle of front panel using one bolt threaded on both ends.



Step 7)

Place counter in position on support brackets and attach with 10 screws through underside of counter.



If you purchased a 1/2 round or 3/4 round desk, proceed to Step 8:

Step 8)

If connecting multiple units, use the flat brackets and screws and position as shown.

