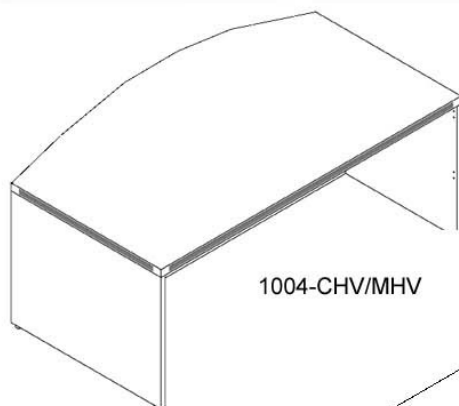




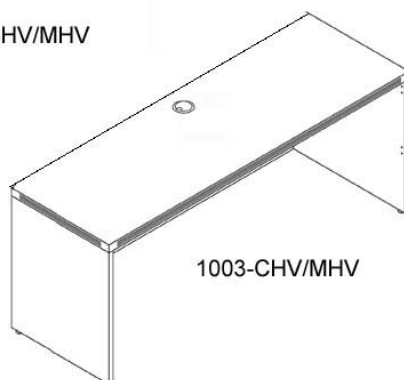
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Desk/Credenza Shell

1004- CHV(Cherry) or 1004-MHV (Mahogany) Desk Shell
1003-CHV (Cherry) or 1003-MHC (Mahogany) Credenza Shell



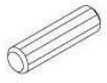
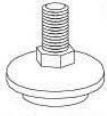
1004-CHV/MHV



1003-CHV/MHV

ASSEMBLY INSTRUCTIONS

PARTS LIST

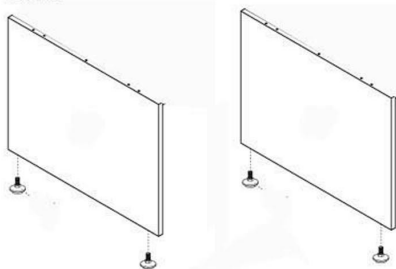
Part	Part
	
Wood Dowel	Cap
	
Cam Pin	Leveling Glide
	
Cam Lock	Grommet (Credenza Only)
	
Screw	L-Bracket



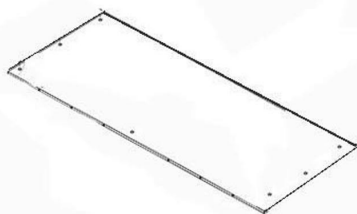
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1.) Assemble on a smooth, carpeted floor to prevent scratches or damage. Assembly will require 2 people for safety.

2.) Screw 2 leveling glides in completely on both side panels. When completed, the glides can be adjusted outward to level the desk on uneven floors.



3.) Next, take out the front panel and position with side panels like shown on page 3.

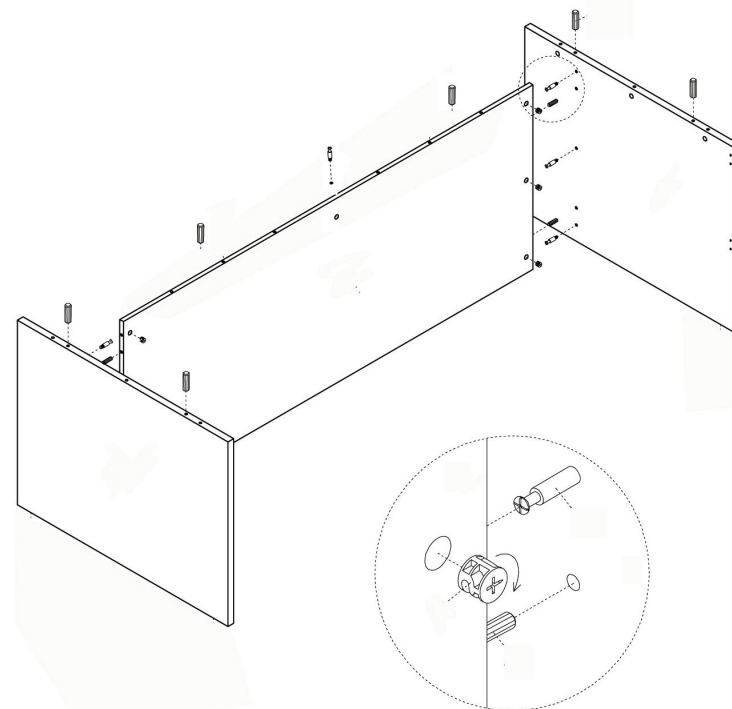


*Special Note: Some of the pre-drilled holes may be covered by the veneer. Feel for holes with your finger and use a pencil or screwdriver to poke through the veneer to access the hole.

2

4.) Insert wood dowels into large holes and cam pins into smaller holes. Align the panels together and attach using a Phillips Screwdriver to twist the cam locks to secure.

(Number of holes in diagram may vary from actual desk)



3



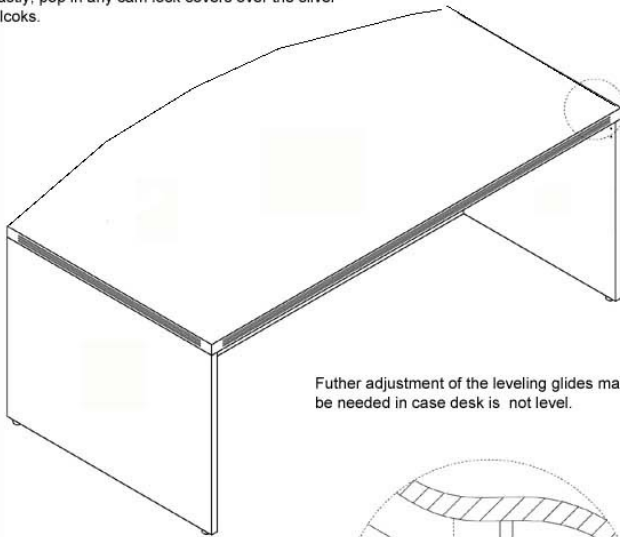
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5.) Lower Desktop onto front and side panels, making sure to align holes. Twist any remaining cam locks to secure.

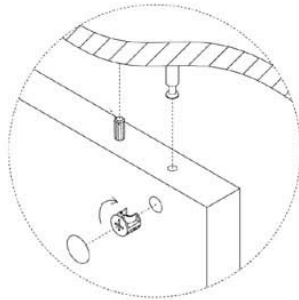
6.) L-brackets and screws are optional and can be placed anywhere underneath the desktop for additional strength. Screws are self-drilling

7.) Install grommets. Note: Credenza Shells have only 1 grommet.

8.) Lastly, pop in any cam lock covers over the silver cam locks.

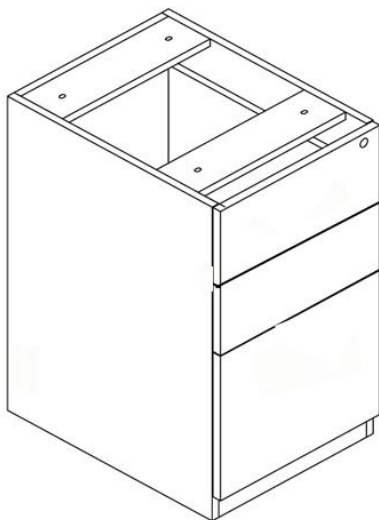


Further adjustment of the leveling glides may be needed in case desk is not level.



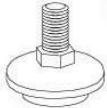
Box/Box/File Pedestal

1023-CHV (Cherry) or 1023-MHV (Mahogany)



Install Instructions

PARTS LIST

Part	Part
 Bolt	
 Keys	 Leveling Glide

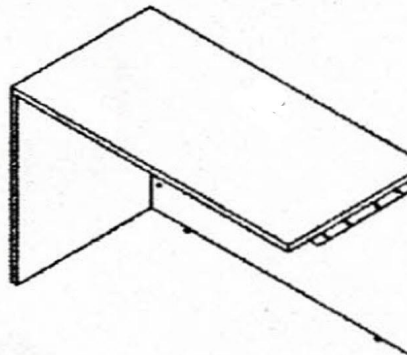
- 1) Install 4 leveling glides and level the file

To attached under desk (optional):

- 1.) Remove 1 or 2 of the box drawers by locating the black tabs in the left & right side of the drawer. Pull up on one tab, push down on the other to unlock from the track and remove drawer.
- 2.) Use 4 bolts provided to go through the top of the file into the threaded holes on the underside of the desk.

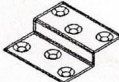
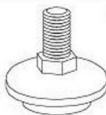
Reversible Desk Return

1014-CHV (Cherry) and 1014-MHV (Mahogany)



ASSEMBLY INSTRUCTIONS

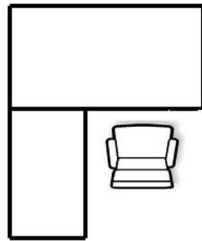
PARTS LIST

Part	Part	Part
		
Wood Dowel	Shallow Cover	Worksurface Bracket
		
Cam Pin	Deep Cover	Side Panel Brackets (2)
		
Cam Lock		M6 Screw
		
Wood Screw	L-Bracket	Leveling Glide

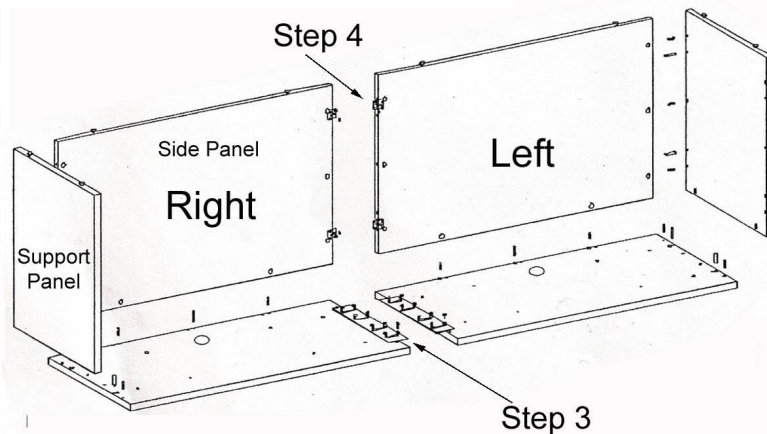
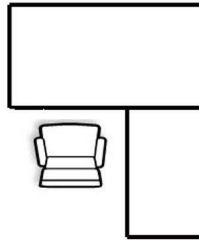


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Left Return



Right Return



Assemble upside down in carpeted area

***Special Note:**

Some of the pre-drilled holes may be covered by the veneer. Feel for the holes under the veneer with your finger. You should feel a slight indentation. Poke through the veneer with a pencil or screwdriver to access the hole.

Step 1:

Determine if return desk is to be Left or Right.

Step 2:

Attach Side Panel and Support Panel using dowels, cam locks and cam pins provided.

Step 3:

Using M6 Screws, attach flat bracket to edge of return as shown in the photo, centering it over the edge.

Step 4:

Using wood screws provided, attach both side panel offset brackets to the side panel as shown.

Step 5:

Screw in floor glides.

Step 6:

Carefully turn over return desk and attach to main desk using M6 screws, connecting other side of flat bracket to underside of main desk

Step 7:

Insert grommet and covers. Shallow covers go over cams on side panel, deep covers go over cams on support panel, since those are more inset.