











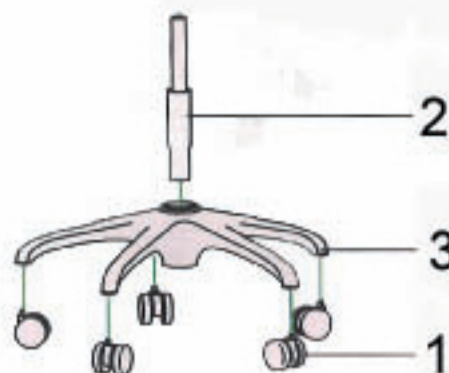
Y9718 Springflex Mesh Ergonomic Office Chair Assembly Instructions

List of Parts

1.) Casters 	5.) Seat w/Mechanism 	8.) Allen Wrench 
2.) Gas Lift 	6.) Set of Arms 	9.) Back screws/washers 
3.) Base 	7.) Arm screws/washers 	10.) Assembled backrest 
		11.) Headrest 

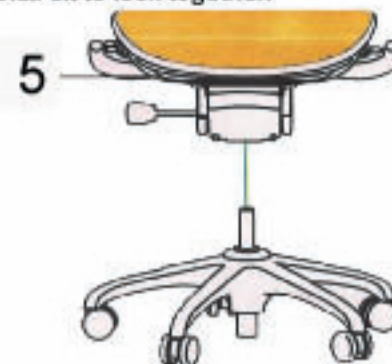
Step 1.)

Casters snap into base by hand. Then set gas lift into base.



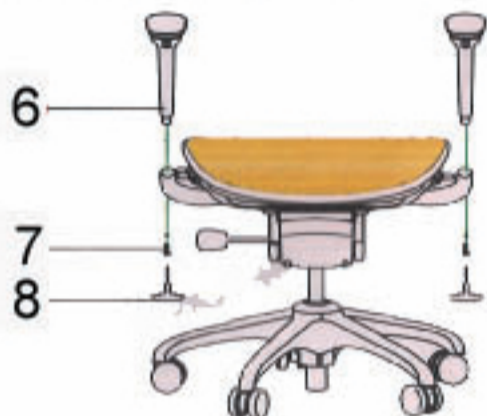
Step 2.)

Line up hole on underside of seat to top of gas lift and press down. Careful sit to lock together.



Step 3.)

Insert arms into seat mechanism. Put washers and screws into holes and use Allen wrench to secure.



Step 4.)

Insert backrest into seat mechanism and tighten screws.



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Step 5.) Insert headrest into backrest



Instructions of Operation

To adjust headrest:

Manually pull up on stem or push down on headrest



To adjust armrests:

To adjust height-wise: --Pull up on tab below arm and raise.

Arm pads manually swivel.



To Pivot Headrest:

Manually swivel



To raise backrest:

"Ratchet Height" adjustment. Manually raise backrest. Each "click" is a different height setting. Raise backrest all the way up to reset at the bottom.



To Raise Chair (Pneumatic Lift):

Flip up first tab on right side of seat.

Release tab to lock in height position.



To use the seat slider:

Lift 2nd tab on right side of seat and scoot in or out. Release tab to lock in position



Tilt tension knob is located on right side under the seat. Turn knob clockwise to loosen tension or counterclockwise to make it more resistant.



To utilize the tilt function:

Flip up tab on left side of seat to unlock tilt. Flip up tab to lock in reclined or upright position.

