

Preview of the **Style #1-wtc Change Order Form (With standard, editable Terms and Conditions)**. Three versions of editable terms and conditions, including provision to charge interest, are included in your download - click the link below to see the rest.

The form prints on 8 1/2 x 11 paper, without the watermark. It's fillable and it comes with instant download and unlimited usage as well as unlimited free replacement and unlimited free support.

There's no monthly fee to use it, and you can use it on as many computers as you wish. You'll be able to save filled-in copies, print as many copies as you need, change it as many times as you need, save it again, etc., on every project.

The fillable, and fully-editable, Change Order form Style #1 in Microsoft Word and Adobe PDF is available at:

<https://www.construction-business-forms.com/construction-change-order-form-single-page-wlic.html>

COMPANY NAME AND/OR LOGO		
Company address, phone, etc. and/or logo		
Lic. No. _____ Expires: _____		Page no. ____ of ____
CHANGE ORDER # _____		
SUBMITTED TO	TODAY'S DATE	DATE OF PLANS/SPECS AND PAGE #'S
ADDRESS, CITY, STATE, ZIP		
PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
JOB NAME AND LOCATION		
We propose the following changes in the scope of work:		
For the added sum of: _____ (\$ _____).		
The new contract amount will be: _____ (\$ _____).		
Payment as follows:		
All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. If either party commences legal action to enforce its rights pursuant to this agreement, the prevailing party in said legal action shall be entitled to recover its reasonable attorney's fees and costs of litigation relating to said legal action, as determined by a court of competent jurisdiction.		
_____ (Authorized Signature)	_____ (Printed Name)	_____ (Date)
Note: This proposed change order may be withdrawn by us if not accepted within ____ days.		
ACCEPTANCE OF CHANGE ORDER: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.		
_____ (Signature)	_____ (Printed Name)	_____ (Date of Acceptance)