

Preview of the **Style #2-int Change Order Form (the terms and conditions include provision to charge interest)**. Three versions of editable terms and conditions, including a blank one to enter your own, are included in your download - click the link below to see the rest.

The form prints on 8 1/2 x 11 paper, without the watermark. It's fillable and it comes with instant download and unlimited usage as well as unlimited free replacement and unlimited free support.

There's no monthly fee to use it, and you can use it on as many computers as you wish. You'll be able to save filled-in copies, print as many copies as you need, change it as many times as you need, save it again, etc., on every project.

The fillable, and fully-editable, Change Order form Style #2 in Microsoft Word and Adobe PDF is available at:  
<https://www.construction-business-forms.com/construction-change-order-form-style-2.html>

COMPANY NAME AND/OR LOGO		
Company address, phone, etc. and/or logo		
Lic. No. _____ Expires: _____	<b>CHANGE ORDER # _____</b>	
SUBMITTED TO _____	TODAY'S DATE _____	Page no. ____ of ____ DATE OF PLANS/SPECS AND PAGE #'S _____
ADDRESS, CITY, STATE, ZIP _____		
PHONE NUMBER _____	FAX NUMBER _____	EMAIL ADDRESS _____
JOB NAME AND LOCATION _____		
<b>We propose the following changes in the scope of work:</b>          		
<b>For the added sum of:</b> _____ ( <b>\$</b> )_____.		
<b>The new contract amount will be:</b> _____ ( <b>\$</b> )_____.		
<b>Payment as follows:</b> _____		
<small>All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. Accounts overdue beyond 30 days of billing will be charged at an interest rate of _____% per annum. Customer is also liable for an additional _____% of unpaid balance plus incidental collections costs, including attorney fees. If either party commences legal action to enforce its rights pursuant to this agreement, the prevailing party in said legal action shall be entitled to recover its reasonable attorney's fees and costs of litigation relating to said legal action, as determined by a court of competent jurisdiction.</small>		
(Authorized Signature) _____	(Printed Name) _____	(Date) _____
<b>Note: This proposed change order may be withdrawn by us if not accepted within _____ days.</b>		
<b>ACCEPTANCE OF CHANGE ORDER:</b> The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.  		
(Signature) _____	(Printed Name) _____	(Date of Acceptance) _____