



REPAIR RETURNS FORM

TEL: (800) 280-4602 FAX: (800) 280-4603

Shipping Address: 3372 Smith Farm Rd. Matthews, NC 28104

The completion of this form when sending equipment for repair can help us to reduce repair time and increase the efficiency of our service. Thank you very much for your co-operation.

Company :..... Date :.....

Contact Name :..... Phone : PO Number :.....

Description of faulty part :.....

Machine Manufacturer :.....

Model No./Name of machine :.....

Serial Number of faulty part :.....

Please give a short description of the failure :

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Message on display / fault code (if any):

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When did this fault occur – all that apply?

- ☐ When switching on the machine
- ☐ In operation
- ☐ In standstill
- ☐ After running for approx. Mins/hrs
- ☐ Intermittently
- ☐ Permanently
- ☐ During the following activity :

How did you determine this unit was the cause of the machine failure?

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Any other observation?

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