## INSTALLATION INSTRUCTIONS: BUILDER SERIES ADDRESS PLATES



Figure 1



Figure 2



Figure 3



Figure 4

## READ ALL INSTRUCTIONS FIRST BEFORE STARTING INSTALLATION.

- Lay an address plate in one of the mailbox's recessed "framed" areas. Mark the address plate screw-hole positions on the mailbox with a pencil (Fig. 1).
- 2. Remove the address plate. Use a 1/8" drill bit to drill holes into the mailbox according to the marks you made (Fig. 2).
- 3. Place the address plate back onto the mailbox and place a screw into each hole (Fig. 3).
- Open the mailbox door and add acorn nuts to the back of the screws (Fig. 4). Tighten the screws firmly to secure the address plate to the mailbox.
- 5. Repeat steps for additional address plates. Enjoy!



Front Plate Side Plate