CARRIER SIGNAL FLAG MOUNTING INSTRUCTIONS

CURBSIDE UNITS

Tools and/or Materials Required:

- Fastener hardware needed depends on actual installation (see #2 below)
- Hand held drill with drill bits (masonry bits will be needed for brick/stone mountings)
- Tools needed such as screw drivers or wrench sets will depend on actual installation (see #2 below)

Installation Procedure:

- 1. <u>Locate</u> the mailbox flag kit sent with your new curbside unit, remove all the parts, refer to the diagrams on the back on packaging and cut out the template provided.
- 2. <u>Finding Parts</u>. Find flag (A), bracket (B) and adapter (D) Note: Item D has a hole in the center. The remaining parts (push pin (C) and pin clip (G) are not needed for your curbside unit.
 - Items E (screw) and F (nut) are not included. Actual <u>fastener type and size</u> will depend upon your specific application. For example, if you are mounting the mailbox flag on a brick surface, you will need the appropriate size screw and anchor. Likewise, if you are mounting the mailbox flag directly to your curbside unit (without veneering), then you will need the appropriate size screw/bolt, washers and nut.
- 3. Mounting Location. The flag must be mounted on the right side when facing the mailbox from the front.
 - The flag must me mounted so that when the flag is in the upright or signaling position that: a) the signal portion of the flag must be at least 1.25 inches above the top of the mailbox (or material(s) covering the mailbox), and b) the front edge of the flag pole can not exceed 2 inches from the front of the mailbox (or material(s) covering the mailbox).
- 4. <u>Mounting Instructions</u>. Align the left side of the template with the front edge of the mailbox. Raise the flag straight up into its signaling position and make certain that the bottom of the signaling portion of the flag is at least 1.25 inches above the mailbox (or material(s) covering the mailbox).
 - Drill 4 13/64 inch holes where indicated on the template. Note: The hole directly above the word "Template" (on the template) should be drilled only large/deep enough to accommodate the type of fastener used (anchor or washers/nuts). Note: Make certain to use masonry drill bits when drilling into brick, stone or like materials.

The other holes depths should not exceed 3/16 of an inch. These holes are intended to accommodate the bracket (B) positioning posts.

Insert anchor into flag screw hole (if mounting flag onto veneered surface).

Insert flag (A) into slot of bracket (B) as shown on the drawing. Place adapter (D) into bracket hole and insert screw (E) (or bolt with washers and nuts) through adapter and tighten securely.