

A-ZUM ZG LOCK CORE KIT REPLACEMENT INSTRUCTIONS

Standard Kit will include:



One ZG Lock Core w/ Two
Matching Black Flip Keys



One ZG Removal Key
(RED Handle)

Remove original core from cabinet

- 1) Typically ZG locks that are currently in your desk/cabinet should be in the LOCKED position to be removed. However depending on your setup, it might be possible for a ZG core to be removed in the unlocked position. If step #2 does not work try it with lock in LOCKED and UNLOCKED positions.
- 2) Insert the RED handle ZG removal key into the lock. Be sure the removal key is completely pushed into the existing ZG lock core.
- 3) Slowly pull the key and old ZG core out of the lock barrel.

Install new core in cabinet

- 4) Insert the RED handle ZG install key into the new ZG lock core. Be sure the install key is completely pushed into the lock core so that the last wafer is engaged.
- 5) Make sure the pattern on the back of the new ZG lock core is properly lined up with the pattern in the back of the lock housing. Slide the new ZG lock core into the empty lock housing that remained in the cabinet.
- 6) Once the new ZG lock core is completely inserted into the housing and flush with the desk/cabinet face, place your thumb over the ZG core's front surface and hold in place while removing the install/removal key.

Your new lock is now ready for use.

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